



Thank you for expressing interest in joining the Board of Directors for Bridges Community Health Centre. The attached document provides an overview of the commitment. General information on Bridges Community Health Centre can be found on our website. Applicants are asked to submit the following documents:

**#1. Skills Matrix (template attached)**

Information collected will be used to create a profile of the potential Board membership in order to identify gaps and to achieve a Board that has the attributes and perspectives that are required. Completion of the Matrix is based on how you self-identify. Information specific to individuals will not be disclosed other than to the Board Recruitment Committee. You can answer all, some or none of the questions- it is simply meant as a guide for our recruitment committee.

**#2. Resume/CV**

Please submit a current CV.

**#3. Statement of Intent**

A statement of 50-100 words identifying why you seek to join the Bridges Board of Directors

Please send these 3 documents to **hr@bridgeschc.ca** noting "Board Recruitment" on the subject line. You can also mail or drop them off in person at one of our locations. The addresses are below. Please mark the envelope "Board Recruitment – Confidential."

**Choose one:**

Bridges Community Health Centre, 1485 Garrison Road, Fort Erie, Ontario, L2A 1P8

Bridges Community Health Centre, 380 Elm Street (Rear), Port Colborne, Ontario, L3K 4P2

Thank you for your interest in Bridges Community Health Centre. Please do not hesitate to contact us should you have any questions.

## Bridges CHC Board of Directors – Skills Matrix

This matrix has been developed to assist the board recruitment committee to recruit new board members and to identify the skills and strengths of existing board members. Please indicate your areas of knowledge skills and experience by checking all the relevant boxes in the form below. It is not expected that you possess knowledge or skills in all areas set out below.

**NONE** = no understanding, experience, knowledge or skill

**BASIC** = general or fundamental understanding, experience, knowledge or skill

**INTERMEDIATE** = above average understanding, experience (up to 5 years), knowledge or skill

**ADVANCED** = formal certification, degree or extensive experience (greater than 5 years) in understanding, knowledge or skill

| SKILL:                          | NONE | BASIC | INTERMEDIATE | ADVANCED |
|---------------------------------|------|-------|--------------|----------|
| Accounting/Finance              |      |       |              |          |
| Board & Governance              |      |       |              |          |
| Business Management             |      |       |              |          |
| Clinical/Health Care            |      |       |              |          |
| Communications/Public Relations |      |       |              |          |
| Community Development           |      |       |              |          |
| Community Engagement            |      |       |              |          |
| Diversity Issues                |      |       |              |          |
| Education                       |      |       |              |          |
| Ethics                          |      |       |              |          |
| Facilities or Construction      |      |       |              |          |
| Fundraising                     |      |       |              |          |

| SKILL:                               | NONE | BASIC | INTERMEDIATE | ADVANCED |
|--------------------------------------|------|-------|--------------|----------|
| Government Relations                 |      |       |              |          |
| Health Promotion                     |      |       |              |          |
| Human Resources                      |      |       |              |          |
| Law                                  |      |       |              |          |
| Quality Management                   |      |       |              |          |
| Real Estate                          |      |       |              |          |
| Research                             |      |       |              |          |
| Risk Management                      |      |       |              |          |
| Safety                               |      |       |              |          |
| Social Justice                       |      |       |              |          |
| Strategic Planning                   |      |       |              |          |
| Volunteer Development/<br>Management |      |       |              |          |

| Municipality:                  | Do you live in: | Do you work in: |
|--------------------------------|-----------------|-----------------|
| Fort Erie                      |                 |                 |
| Port Colborne                  |                 |                 |
| Wainfleet                      |                 |                 |
| Other: if so, say where here - |                 |                 |

### Perspective

As a CHC, we focus on working with individuals who may face barriers to accessing services, including individuals who are isolated, those who experience stigma and discrimination, and individuals with health and other challenges not addressed in other environments. Our vision is for our community where we work together to achieve equity, belonging, health and well-being for all. Are you, by virtue of personal experience or by other means (employment, volunteer work, etc.) able to provide the perspective of the diverse communities we serve?

| Yes | No | Not sure |
|-----|----|----------|
|     |    |          |

Optional: please expand on this perspective if you wish.